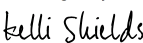
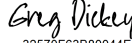




INTER-OFFICE CORRESPONDENCE

DATE: 3/10/2026

TO:	SIGNATURES	DATE
	DocuSigned by:  B6A6E58037D9480	Mar-23-2026
	GREG JORDAN, CHIEF FINANCIAL OFFICER	
	DocuSigned by:  992B89B1720F41D	Mar-13-2026
	KELLI SHIELDS, CHIEF ADMINISTRATIVE OFFICER	
	DocuSigned by:  250BA6174E4344D	Mar-13-2026
	AYA EALY, DIRECTOR OF PROCUREMENT	
	DocuSigned by:  32570F63B80044F	Mar-13-2026
	GREG DICKEY, TREASURER	

FROM: Lashelle Robinson, Sr. Contract Administrator

SUBJECT: Contract No. 26-002
Indefinite Delivery Indefinite Quantity (IDIQ) Real Estate Appraisal Services

Please find attached for your review and authorization one Purchasing Authorization to Award Contract and the Contract Offer and Signature Form document resulting from RFP 26-T002- IDIQ Real Estate Appraisal Services. Nine (9) proposals were received.

Trinity Metro Staff evaluated the proposals based on the criteria of: Qualification/Experience, Qualifications of Staff, Work Plan, and Pricing. Proposals were ranked, and the top four (4) firms are: JLL Valuation Advisory Services, CBRE Valuation & Advisory Services, Integra Realty Resources, and LPA.

No Board Action required as the dollar amount does not meet or exceed the Board Approval threshold.

Thank you,

Lashelle Robinson,
Sr. Contract Administrator



PURCHASE AUTHORIZATION TO AWARD CONTRACT

BACKGROUND

On October 22, 2025, Trinity Metro issued an Indefinite Delivery Indefinite Quantity (IDIQ) Real Estate Appraisal Services. Nine (9) proposals were received: Angel Evaluation, Atrium Real Estate Services, BBG Real Estate Services, CBRE Valuation & Advisory Services, Cushman & Wakefield, Integra Realty Resources, JLL Valuation Advisory Services, Lowery Property Advisors, LLC (LPA), and Obrien Right of Way Valuation.

PROCUREMENT

The Trinity Metro Procurement Department has followed its procurement policy with this formal solicitation and has complied with all applicable Federal, State, and Trinity Metro procurement requirements.

FINANCE

Funding for these services will be paid from operating and grant funds. No Contract amounts are established for the IDIQ Contracts. Funds are payable through the issuance of task orders. Trinity Metro's annual budget includes authorized funds for professional appraisal services, and a task order will be negotiated for each authorized appraisal service requested, with financing secured from appropriate budget accounts.

RECOMMENDATION

Procurement recommends awarding a three (3) year Contract with two (2) one-year options to renew to the top four (4) firms: JLL Valuation Advisory Services, CBRE Valuation & Advisory Services, Integra Realty Resources, and LPA for the IDIQ Real Estate Appraisal Services, as needed, in an amount not to exceed \$100,000.

By: DocuSigned by:

32577F63B8004F
 Greg Dickey, Treasurer

Date: Mar-13-2026

By: DocuSigned by:

666DA6A74E4044D
 Aya Ealy, Director of Procurement

Date: Mar-13-2026